

Dear Councillor

CABINET - TUESDAY, 18 APRIL 2023

I am now able to enclose for consideration at the above meeting the following reports that were unavailable when the agenda was printed.

**Agenda Item
No.**

- 3. LOCAL PLAN ISSUES ENGAGEMENT PAPERS**(Pages 3 - 4)
To receive a report setting out the purpose and content of the Local Plan Issues Engagement Paper, the Local Plan Issues Summary Paper and the Local Plan Issues Easy Read Paper.

Executive Councillor: T Sanderson.

- 4. THE STUKELEYS NEIGHBOURHOOD PLAN EXAMINATION OUTCOME AND PROGRESSION TO REFERENDUM**(Pages 5 - 6)
To seek agreement to act upon the Examiner's report into The Stukeleys Neighbourhood Plan leading to a referendum on whether or not it should be brought into force as part of the statutory development plan.

Executive Councillor: T Sanderson.

- 5. COMMUNITY INFRASTRUCTURE LEVY SPEND ALLOCATION**(Pages 7 - 8)
To invite the Cabinet to consider recommendations relating to infrastructure projects seeking funding in whole or in part from an amount of the Community Infrastructure Levy (CIL) monies received to date.

Executive Councillor: T Sanderson.

- 6. ADOPTION OF THE SAFEGUARDING CHILDREN, YOUNG PEOPLE AND ADULTS AT RISK OF HARM POLICY**(Pages 9 - 10)
To receive a report seeking approval of the updated Safeguarding Children, Young People and Adults at Risk of Harm Policy.

Executive Councillor: M Hassall.

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LOCAL PLAN ISSUES ENGAGEMENT PAPERS

5. COMMENTS OF OVERVIEW & SCRUTINY

- 5.2 The Panel discussed the Local Plan Issues Engagement Papers Report at its meeting on 5th April 2023.
- 5.3 Councillor Pickering praised the excellent report, a sentiment which was echoed by the Panel.
- 5.4 Following questions from Councillors Blackwell, Pickering and Corney on the target audience of the consultation along with questions relating to resident engagement and timescales, the Panel were advised;
- That the consultation period would run for 10 weeks from 26th April – 5th July 2023;
 - That the documents would be interactive with hyperlinks being added to allow residents to access the parts of interest to them;
 - That the different forms would use language relevant to the related document and anticipated audience;
 - It was noted that the Panel requested to view the interactive documents alongside the written reports in the future.
- 5.5 The Panel heard, in response to questions from Councillors Howell and Gardener, that the team would be investigating how best to ensure public engagement could encompass all areas of the district including northern and rural areas.
- 5.6 Councillor Cawley enquired what a good engagement level would look like to the team. The Panel heard that whilst a number would be difficult to quantify at this stage, the team would endeavour to reach as many residents and businesses as possible. However, it was further assured that the examiner would be looking at methods of engagement rather than numbers of responses in the final plan. Following the response, Councillor Cawley's suggestion of a simple communications pack for members to use to encourage engagement with parish councils in particular was noted.
- 5.7 Following a question from Councillor Gleadow, the Panel heard that a communications plan was being developed to promote engagement with the younger generation across the district.
- 5.8 The Panel were advised, following a question from Councillor Gardener, that although the team wished to engage with parish councils it would not be practical or achievable to visit all throughout the district therefore alternatives were being developed.
- 5.9 Councillor Corney enquired whether there was any flexibility in the consultation dates, whereupon the Panel heard that parishes were

encouraged to communicate with the team if the dates were anticipated to cause an issue.

- 5.10 Councillor Slade expressed concerns that the system used for responses may prove discouraging due to the need to register. The Panel were assured that the registration process was very swift and required minimal details and was only required for responding to the full Issues Engagement Paper not the Summary or Easy Read versions. Furthermore messaging will be shared via social media to publicise the consultations, the mechanisms for responses to be received would be investigated. Following concerns from Councillor Pickering that Facebook is thought to have an older demographic the Panel were assured that other services such as Twitter and LinkedIn would also be used along with YouTube videos.
- 5.11 Following an enquiry from Councillor Martin relating to residents without digital access, the Panel heard that hard copies would be available in local libraries. It was further explained that written responses could be submitted or a paper form requested via phone or email. The Panel were encouraged to communicate with parishes and make use of village newsletters to communicate with residents where possible.
- 5.12 In response to questions from Councillors Gardener and Corney relating to visibility in the wider community, the Panel heard that a Communications plan was being developed to address this, alongside use of YouTube videos and a short presentation for parishes to use.
- 5.13 Following a question from Councillor Pickering about the ownership and maintenance of open spaces in new developments, the Panel heard that this is actioned in conjunction with the developers and conversations around this would continue as new developments came forward.
- 5.14 Councillor Gardener praised the suggestion of active travel across new developments but enquired if it would be possible to develop this to ensure it also runs across existing developments. The Panel were reminded that the current Call for Sites consultation includes an option for active travel and that this was an ongoing area of development.
- 5.15 Following the discussion, the Panel were informed that their comments would be added to the Cabinet report in order for Cabinet to make a decision on the recommendations.

THE STUKELEYS NEIGHBOURHOOD PLAN EXAMINATION OUTCOME AND PROGRESSION TO REFERENDUM

4. COMMENTS OF OVERVIEW AND SCRUTINY

- 4.2 The Panel discussed The Stukeleys Neighbourhood Plan Examination Outcome and Progression to Referendum at its meeting on 5th April 2023.
- 4.3 Councillor Corney praised an excellent piece of work and observed, as Ward Councillor, that the plan is supported by the parish.
- 4.4 Following the discussion, the Panel were informed that their comments would be added to the Cabinet report in order for Cabinet to make a decision on the recommendations.

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COMMUNITY INFRASTRUCTURE LEVY SPEND ALLOCATION

5. COMMENTS OF OVERVIEW AND SCRUTINY

- 5.2 The Panel discussed the Community Infrastructure Levy Spend Allocation Report at its meeting on 5th April 2023.
- 5.3 Councillor Harvey enquired about the approval for the police application which supports three counties, when the application for Huntingdon Pavilion had been refused. The Panel heard that the purpose of CIL is to support infrastructure and make improvements to the local area and policing is considered to be part of 'community'. It was felt that the application by the police met the criteria whereas the pavilion application did not for the reasons mentioned in the report. Following a request from Councillor Gleadow as to whether the lack of funding from Sports England had played a part, the Panel heard that the business case of the application was considered alongside expert advice from the Council's leisure team. It was noted that CIL funding is limited and the need to be assured that the project can be fully delivered is vital.
- 5.4 Following an enquiry by Councillor Pickering, the Panel heard that CIL funding is subject to an ongoing national government consultation until June. The current process has been paused to allow for a full review of CIL governance to ensure it enables growth and provides value for money. While this work is ongoing it will also have regard to emerging guidance associated with the proposed Infrastructure Levy.
- 5.5 Councillor Cawley observed that the report showed a sensible approach to applications by officers with clear reasoning for their decisions.
- 5.6 Whereupon the Panel resolved that their comments be passed to Cabinet for consideration with making a decision upon the recommendations contained within the report. It is noted that Councillors Blackwell and Harvey abstained from this resolution.

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ADOPTION OF THE SAFEGUARDING CHILDREN, YOUNG PEOPLE and ADULTS AT RISK OF HARM POLICY

3.0 COMMENTS OF OVERVIEW AND SCRUTINY

- 3.2 The Panel discussed the Adoption of the Safeguarding Children, Young People and Adults at Risk of Harm Policy at its meeting on 6th April 2023.
- 3.3 Councillor Alban observed that safeguarding training for Councillors would be desirable and would raise this as a member of the Member Development Group.
- 3.4 Following a question from Councillor Burke, the Panel heard that private events held within Council facilities should have their own safeguarding policy, however, the Council's policy is implemented in the event that this not be the case. It was also clarified that the policy covers all facility users. The Panel were further advised that the wording in section 15.2 would be reviewed to ensure clarity on this.
- 3.5 Councillor Shaw observed that as Councillors the internal link to the log of concerns forms would be inaccessible, after which the Panel were informed that this would be resolved and circulated to Members.
- 3.6 Following an enquiry from Councillor Bywater, it was confirmed that the Interim Managing Director was the Council's representative on the Cambridge and Peterborough Safeguarding Partnership Board.
- 3.7 Councillor Alban questioned the use of photography and filming at events, the Panel were assured that alongside signs on display at facilities, booking forms also contain a statement on the matter.
- 3.8 Councillors Kerr and Bywater praised a well written and thorough report, a sentiment which was echoed by the Panel.
- 3.9 Following the discussion, the Panel were informed that their comments would be added to the Cabinet report in order for Cabinet to make a decision on the recommendations.

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